

Kodiak Reentry Board of Directors Meeting Minutes: 6:00pm, January 8, 2024

Board of Director Attendance

Present	Late	Absent	Excused	Name	Position
√				Jill Wallace	President
√				Tammy Crabb	Vice President
√				Shannon Kitka	Treasurer
√				Rhea Hayes	Secretary
√				Elaine Olsen	Member
√				Ann Kirven	Member
√				Dave Baldukas	Member
√				Constance Jensen	Member
√				Illa Macinko	Member

Other Attendees *(staff, guests, members)*

Name	Position

Attendance Notes: All board members were in attendance. With nine (9) members present a quorum was reached. The meeting was conducted online via Zoom.

COMMITTEE MEETINGS

Committee	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Finance	07/31/23	11/07/23		
	08/03/23			
	08/15/23			
	08/29/23			
	09/12/23			
Membership & Nominating		10/09/23		
		10/16/23		

QUORUM PRESENT

YES	NO
√	

Mission Statement: *We are committed to creating and maintaining an inclusive, healing environment for individuals returning to the community from incarceration. We pledge to educate and advocate for reentrants from all walks of life in a concerted effort to inspire long-term change and success.*

Call to Order: 6:00pm

Guest Introductions: *(none)*

Approval of Agenda: Regular Meeting Agenda for Monday, January 8, 2024

- Elaine motioned to approve the agenda as written.
- Constance seconded the motion.
- All board members voted to approve the agenda as written.

Approval of Minutes: Regular Meeting Minutes for Monday, December 4, 2023

- Tammy motioned to approve the meeting minutes as written.
- Shannon seconded the motion.
- All board members voted to approve the meeting minutes as written.

Financial Report: Petty Cash Log still at \$100

Kodiak Reentry Board of Directors Meeting Minutes: 6:00pm, January 8, 2024

Committee Reports:

- Bylaws Committee- *(nothing to report at this time)*
- Finance Committee- *(nothing to report at this time)*
- Membership & Nominating Committee- *(nothing to report at this time)*

Old Business:

- **Long Term Goals**
 - Fill seats for directors and officers as required by the State of Alaska for starting a nonprofit corporation.
 - Establish Articles/Bylaws Committee.
 - Complete necessary nonprofit corporation to-dos with the State of Alaska.
 - Establish 501c3 nonprofit status with the IRS.
 - Hold board elections.
 - Take board development training through Foraker Group etc.
 - Ensure the implementation of a grant funded program for reentry on Kodiak Island.
- **Start Up Funds- (Ongoing discussion)**
- **Articles of Incorporation Update-** An email was received on January 5th Aurora Bodine of the Corporations Section of the Division of Corporations, Business and Professional Licensing Department of Commerce of the State of Alaska. It was to inform us that Kodiak Reentry, Inc. has been approved by the state and provided our entity number (10255781).
- **Organization Chart**
 - Dave motioned to approve the chart and accompanying language with changes as made during the meeting.
 - Constance seconded the motion.
 - All board members voted to approve the chart and accompanying language with changes made during the meeting.
- **Election Staggering/ Board Terms**
 - Ann & Elaine are willing to do one (1) year terms initially.
 - The board will revisit both the staggering of terms and also the length of a board term in the draft bylaws.
 - Points were thoroughly discussed as to pros and cons of having shorter or longer terms including the cost of Foraker training, transient populations, and overwhelming reentrants.
 - Discussion included revising bylaws if there was a collaborative decision to change term length from two years to three.
- **1st Organizational Meeting**
 - Target month is April.

Kodiak Reentry Board of Directors Meeting Minutes: 6:00pm, January 8, 2024

- Two major goals to accomplish at the meeting will be approval of bylaws and elections.
- As membership will need to be available by this meeting, establishing an EIN number and securing a bank account will be complete by the set date.
- Tentative location discussed was the Kodiak Island Library Multipurpose room and a decision to hold the meeting as a hybrid was reached.

New Business:

- *(Nothing at this time)*

Mini Training: Organizational Chart

Comments or additional info for the good of the meeting:

- Jill announced that her last day of employment with the Alaska Dept. of Corrections will be March 31st. Those in attendance congratulated her on her upcoming retirement.

Board Training Reminder & Resources:

- National Council of Nonprofits www.councilofnonprofits.org
- Foraker Group www.forakergroup.org/resources/
- Board Source www.boardsource.org/fundamental-topics-of-nonprofit-board-service/
- Blue Avocado www.blueavocado.org

Next Board Meeting:

- 6pm, Monday, January 22nd
- The board agreed to resume meeting every 2 weeks as more business needs to be discussed and voted on.

Adjourn: 7:20pm