

# Kodiak Reentry Board of Directors Meeting Agenda: 6:00pm, April 22, 2024

## Board of Director Attendance

Present	Late	Absent	Excused	Name	Position
				Jill Wallace	President
				Constance Jensen	Vice President
				Shannon Kitka	Treasurer
				Rhea Hayes	Secretary
				Elaine Olsen	Member
				Ann Kirven	Member
				Illa Macinko	Member
				<i>Vacant</i>	Member
				<i>Vacant</i>	Member

## Other Attendees *(staff, guests, members)*

Name	Position

### Attendance Notes:

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## COMMITTEE MEETINGS

Committee	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Finance	07/31/23	11/07/23	01/17/23	
	08/03/23		01/24/24	
	08/15/23		01/31/24	
	08/29/23		02/03/24	
	09/12/23		02/07/24	
	09/27/23		02/10/24	
			02/21/24	
			02/22/24	
			02/28/24	
Membership & Nominating		10/09/23		04/01/24
		10/16/23		
501c3			02/15/24	

## QUORUM PRESENT

YES	NO

**Mission Statement:** *We are committed to creating and maintaining an inclusive, healing environment for individuals returning to the community from incarceration. We pledge to educate and advocate for reentrants from all walks of life in a concerted effort to inspire long-term change and success.*

### Call to Order:

### Guest Introductions:

**Approval of Agenda:** Regular Meeting Agenda for Monday, April 22, 2024

**Approval of Minutes:** Regular Meeting Minutes for Monday, March 25, 2024

**Financial Report:** Petty Cash Log still at \$100 | 2 Membership checks totaling \$120

**Committee Reports:** *(April 1 started Q4/ 4<sup>th</sup> quarter. End of Q4 is June 30th)*

- Finance Committee- *(needs to meet)*
- Membership & Nominating Committee- Met 4/1/24
- Fundraising & Grants Committee- *(needs to meet)*

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- Policy Committee- *(needs to meet)*
- Board Development Committee- *(Quick meeting to follow board meeting)*

### Old Business:

- **Long Term Goals- REEVALUATE LONG TERM GOALS**
  - ~~Fill seats for directors and officers as required by the State of Alaska for starting a nonprofit corporation.~~
  - ~~Establish Articles/Bylaws Committee.~~
  - ~~Complete necessary nonprofit corporation to do with the State of Alaska.~~
    - Establish 501c3 nonprofit status with the IRS.
  - ~~Hold board elections.~~
    - Take board development training through Foraker Group etc.
    - Ensure the implementation of a grant funded program for reentry on Kodiak Island.
- **Start Up Funds- *(Ongoing discussion)***
- **UPDATE: 501c3 Application**
- **UPDATE: Bank Account Signers & Set Up**
- **UPDATE: Soul Exhaustion & Suicide Prevention | Intro to Kodiak Reentry Inc.**
- **UPDATE: Lunch & Learn Classes *(Tabled from last meeting)***
- **UPDATE: Reducing Recidivism Grant *(Alaska DHS Behavioral Health)***
- **FY25 Budget**

### New Business:

- **Initial Report Filed- *AK Division of Corporations, Business & Professional Licensing***
- **Founding Board Lifetime Memberships**
- **PayPal Account Set Up**
- **Foraker Group Partnership**
  - \$500 annual fee for \$250K-\$500K annual budget
- **Set up Board Meeting FY24-FY25 Calendar**
  - Easy way to provide adequate notice to the community
  - Some grants we may apply for or receive may require 10 days advanced public notice of board meetings.

**Mini Training:** *(None at this time due to Board Development Committee Meeting)*

**Comments or additional info for the good of the meeting:**

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## Board Training Reminder & Resources:

- National Council of Nonprofits [www.councilofnonprofits.org](http://www.councilofnonprofits.org)
- Foraker Group [www.forakergroup.org/resources/](http://www.forakergroup.org/resources/)
- Board Source [www.boardsource.org/fundamental-topics-of-nonprofit-board-service/](http://www.boardsource.org/fundamental-topics-of-nonprofit-board-service/)
- Blue Avocado [www.blueavocado.org](http://www.blueavocado.org)

**Next Board Meeting:** 6pm, Monday, May 27<sup>th</sup>

**Adjourn:**

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## Q4 Board Development Committee Meeting: *(All Board Members)*

Meeting Time:

- **Nominate Committee Chair**
- **Foraker Board Training**
  - Board Development Webinar Series *(4 classes online 2 hours each)*
    - [https://www.forakergroup.org/site/index.cfm/calendar.catalog\\_class?typeid=8&classid=351](https://www.forakergroup.org/site/index.cfm/calendar.catalog_class?typeid=8&classid=351)
    - \$130 each | For 9 members & ED \$1,300
- **AK Community Foundation**
  - Strengthening Organizations Fund/ Grant
    - <https://alaskacf.org/funds/strengthening-organizations/>
    - 501c3 required
    - Fall Grant Cycle Oct. 1- Nov. 15 2024