

Kodiak Reentry Board of Directors Meeting Minutes: 6:00pm, July 31, 2023

Board of Director Attendance

Present	Late	Absent	Excused	Name	Position
√				Jill Wallace	President
√				Tammy Crabb	Vice President
√				Shannon Kitka	Treasurer
√				Rhea Hayes	Secretary
√				Elaine Olsen	Member
√				Ann Kirven	Member
		√		Pastor Dave Baldukas	Member
					Member
					Member

Other Attendees *(staff, guests, members)*

Name	Position
Alan Schmidt	Retired Attorney

Attendance Notes: Pastor Dave was not in attendance. Local retired attorney, Alan Schmidt, attended as a guest. All other board members were in attendance. The meeting was held over Zoom and with seven (7) members present a quorum was reached.

COMMITTEE MEETINGS

Committee	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Finance	07/31/23			

QUORUM PRESENT

YES	NO
√	

Mission Statement: We are committed to creating and maintaining an inclusive, healing environment for individuals returning to the community from incarceration. We pledge to educate and advocate for reentrants from all walks of life in a concerted effort to inspire long-term change and success.

Call to Order: 6:02pm

Guest Introductions: Alan Schmidt, Attorney (no legal advice as he is retired from the bar).

Approval of Agenda: Regular Meeting Agenda for Monday, July 31, 2023

- Ann motioned to approve the agenda as written.
- Shannon seconded the motion.
- The board voted to approve the agenda as written.

Approval of Minutes: Regular Meeting Minutes for Monday, July 17, 2023

- Ann motioned to approve the minutes as written.
- Rhea seconded the motion.
- The board voted to approve the minutes as written.

Financial Report: *(None at this time)*

Committees:

- Articles & Bylaws Committee- *(No report at this time)*

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- Finance Committee- next meeting scheduled for 6pm, Thursday, 8/3/23. Have currently set a list of goals and future tasks. In the process of interviewing banks for best fit to hold an account. Created a finance committee file in the shared folder. Have made decisions on covering filing fees accordingly on volunteer status.

Old Business:

- **Long Term Goals**
 - Fill seats for directors and officers as required by the State of Alaska for starting a nonprofit corporation.
 - Establish Articles/Bylaws Committee.
 - Complete necessary nonprofit corporation to-dos with the State of Alaska.
 - Establish 501c3 nonprofit status with the IRS.
 - Hold board elections.
 - Take board development training through Foraker Group etc.
 - Ensure the implementation of a grant funded program for reentry on Kodiak Island.
- **Start Up Funds- (*Ongoing discussion*)**
 - Discussion with Alan Schmidt that revealed similar information already discussed with several other credible sources. Members of the board willing to make payments where necessary on an informal voluntary basis.
- **Registered Agent Form & Fee-**
- **IRS Application for 501c3-**
- **Sultana Inquiry/ Foraker Partnership Update-**
 - Sultana is no longer an option. An email was received on 7/23/2023 in which the intake coordinator Emily Groves passed along the response from the Sultana Board in which we do not appear to be a good fit. This is due to our fast-track goal to becoming our own fiscal agent as well as the provision of one on one services.
- **Ethics & Values Statements** A decision that these statements will be a long-term goal and are not needed to be finished quickly but rather over time in the future. Tabled for future updates and discussion.
- **DRAFT BOD & Senior Staff Conflict of Interest & Code of Conduct-** *tabled for next meeting*

New Business:

- **Meeting Break**
 - Possible meeting break or scale down during August. The board discussed taking a break while the Finance Committee continues working on nonprofit corporation tasks. The board voted to push back our next meeting to 6pm, Monday, Sept. 11th.
 - Rhea motioned to take a break from meetings and resume meeting on Monday, Sept. 11.
 - Shannon seconded the motion.
 - The board voted to approve a meeting break and resume meeting on Monday, Sept.

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Mini Training: *Please read and we can discuss further during our next regular meeting.*

<https://blueavocado.org/board-of-directors/consensus-based-decision-making/>

Comments or additional info for the good of the meeting:

- Ann shared that the Kodiak Reentry website was published and still in the process of construction.
- Rhea shared information about working on the Articles of Incorporation with Alaska Legal Services Corp.

Board Training Reminder & Resources:

- National Council of Nonprofits www.councilofnonprofits.org
- Foraker Group www.forakergroup.org/resources/
- Board Source www.boardsource.org/fundamental-topics-of-nonprofit-board-service/
- Blue Avocado www.blueavocado.org

Next Board Meeting: 6pm Monday, September 11, 2023

Adjourn: 6:53pm