

Kodiak Reentry Board of Directors Meeting Agenda: 6:00pm, July 17, 2023

Board of Director Attendance

Present	Late	Absent	Excused	Name	Position
X				Jill Wallace	President
X				Tammy Crabb	Vice President
X				Shannon Kitka	Treasurer
X				Rhea Hayes	Secretary
X	X			Elaine Olsen	Member
X				Ann Kirven	Member
X				Pastor Dave Baldukas	Member
					Member
					Member

Other Attendees *(staff, guests, members)*

Name	Position

Attendance Notes: Elaine joined a few minutes late at 6:04pm. All other board members were in attendance. No guests present.

COMMITTEE MEETINGS

Committee	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Bylaws				05/11/23
				05/18/23
				05/22/23
				05/24/23
				05/30/23
				06/05/23

QUORUM PRESENT

YES	NO
X	

Call to Order: 6pm

Guest Introductions: *(none)*

Approval of Agenda: Regular Meeting Agenda for Monday, July 17, 2023

- Tammy motioned to approve the meeting agenda as written.
- Ann seconded the motion.
- The board voted to approve the meeting agenda as written.

Approval of Minutes: Regular Meeting Minutes for Monday, July 10, 2023

- Tammy motioned to approve the meeting minutes as written.
- Shannon seconded the motion.
- The board voted to approve the meeting minutes as written.

Financial Report: *(None at this time)*

Committees:

- Articles & Bylaws Committee- *(No report at this time)*
- Finance Committee- nothing yet. Meeting rescheduled for Thursday 7/20/2023. Planning to be in attendance are Rhea, Ann & Shannon leading the meeting. On the agenda will be IRS filing and establishing a bank account among other tasks.

Old Business:

- **Long Term Goals**

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- Fill seats for directors and officers as required by the State of Alaska for starting a nonprofit corporation.
- Establish Articles/Bylaws Committee.
- Complete necessary nonprofit corporation to-dos with the State of Alaska.
- Establish 501c3 nonprofit status with the IRS.
- Hold board elections.
- Take board development training through Foraker Group etc.
- Ensure the implementation of a grant funded program for reentry on Kodiak Island.
- **Start Up Funds- (*Ongoing discussion*)**
 - Discussion with Alan Schmidt
- **Registered Agent Form & Fee- (*On hold pending Sultana determination*)**
- **IRS Application for 501c3- (*On hold pending Sultana determination*)**
- **Sultana Inquiry/ Foraker Partnership Update**
 - Ann will email Sultana on Wednesday requesting an update.
- **DRAFT Board Member Job Description**
 - Approved

New Business:

- **Board Training- *Pat Branson* (Tabled)** Issues in relation to the time Pat Branson will allot the board included the recognition that at present we are the “founding” board. This could be a disservice if the present board were trained then replaced. To consider is the community recognition that would come with meeting with Pat Branson. Ann requests that training with Pat Branson be in addition to Foraker training rather than in lieu of.
- **Ethics & Values Statements-** Jill, Tammy, and others are to collaborate and form a subcommittee to draft and present to the board.
- **DRAFT BOD & Senior Staff Conflict of Interest & Code of Conduct- *Mini Training***
- **Reentry and Recidivism Conference** - The update on the training was shared and it will be held in person in Anchorage at the Captain Cook Hotel at the end of November. There are funds available upon registration to attend.
- **New Person/ DOC Reentry Unit**

Mini Training:

- **DRAFT BOD Code of Conduct & Ethics**
 - The board quickly reviewed together the presented draft. The board will revisit at the next regular meeting to provide feedback and any modifications.

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Comments or additional info for the good of the meeting:

Board Training Reminder & Resources:

- National Council of Nonprofits www.councilofnonprofits.org
- Foraker Group www.forakergroup.org/resources/
- Board Source www.boardsource.org/fundamental-topics-of-nonprofit-board-service/
- Blue Avocado www.blueavocado.org

Next Board Meeting: 6pm Monday, July 24, 2023

Adjourn: 7:13pm