

Kodiak Reentry Board of Directors Meeting Minutes: 6:00pm, June 26, 2023

Board of Director Attendance

Present	Late	Absent	Excused	Name	Position
√				Jill Wallace	President
√				Tammy Crabb	Vice President
√				Shannon Kitka	Treasurer
√	√			Rhea Hayes	Secretary
√				Elaine Olsen	Member
√				Ann Kirven	Member
		√	√	Pastor Dave Baldukas	Member
					Member
					Member

Other Attendees *(staff, guests, members)*

Name	Position
Leisa Eastman	KPHC

Attendance Notes: Dave Baldukas was unable to attend due to a scheduling conflict. Leisa Eastman from Kodiak Public Health Center was in attendance to observe as she has an interest in joining the coalition.

COMMITTEE MEETINGS

Committee	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Bylaws				05/11/23
				05/18/23
				05/22/23
				05/24/23
				05/30/23
				06/05/23

QUORUM PRESENT

YES	NO
Y	

Call to Order: 6:06pm

Guest Introductions: Full introductions for benefit of Leisa Eastman

Approval of Agenda: Regular Meeting Agenda for Monday, June 26, 2023

- Ann motioned to approve the agenda as written.
- Rhea seconded the motion.
- All those in attendance voted to approve the agenda as written.

Approval of Minutes: Regular Meeting Minutes for Monday, June 12, 2023

- Tammy motioned to approve the minutes as written.
- Ann seconded the motion.
- All those in attendance voted to approve the minutes as written.

Financial Report: *(None at this time)*

Committees:

- Articles & Bylaws Committee-
- Finance Committee- established with Shannon, Rhea, Tammy, & Ann with first meeting scheduled for 7/13/23 at 6:00 P.M.

Old Business:

- Long Term Goals

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- Fill seats for directors and officers as required by the State of Alaska for starting a nonprofit corporation.
- Establish Articles/Bylaws Committee.
- Complete necessary nonprofit corporation to-dos with the State of Alaska.
- Establish 501c3 nonprofit status with the IRS.
- Hold board elections.
- Take board development training through Foraker Group etc.
- Ensure the implementation of a grant funded program for reentry on Kodiak Island.
- **Start Up Funds-** *(Ongoing discussion)*
- **Sultana Inquiry/ Foraker Partnership-** *(Tabled from 6/12/23)* Extensive discussion with all voting members given time to voice their input on submitting an inquiry to Sultana to compile more information on the possibility of acting as a fiscal agent. Ann provided texted information from Dave. He is in favor of moving ahead with Sultana inquiry to obtain more information for us to consider.
 - Elaine motioned to approve going ahead and submitting a Sultana inquiry.
 - Shannon seconded the motion.
 - All those in attendance voted to approve.
- **Registered Agent Form & Fee**
- **IRS Application for 501c3-** *(Tabled from 6/12/23)* Shannon researched the application and requested a finance committee in order to better understand the process.
- **DRAFT Board Member Job Description**
 - Continued work by Ann *(Tabled until 7/10/23)*

Mini Training: *(None at this time)*

Comments or additional info for the good of the meeting:

Board Training Reminder & Resources:

- National Council of Nonprofits www.councilofnonprofits.org
- Foraker Group www.forakergroup.org/resources/
- Board Source www.boardsource.org/fundamental-topics-of-nonprofit-board-service/
- Blue Avocado www.blueavocado.org

Next Board Meeting: 6pm Monday, July 10, 2023

Those present decided to continue meeting again on July 10, 2023 and take a break for the 4th of July holiday. There will be no meeting for July 3rd.

Adjourn: 6:59pm