

Kodiak Reentry Board of Directors Meeting Minutes: 6:00pm, April 24, 2023

Board of Director Attendance

Present	Late	Absent	Excused	Name	Position
√				Jill Wallace	President
	√			Tammey Crabb	Vice President
√				Shannon Kitka	Treasurer
√				Rhea Hayes	Secretary
√				Elaine Olsen	Member
		√	√	Sarah Catino	Member
√				Ann Kirven	Member
		√		Pastor Dave Baldukas	Member
				<i>vacant</i>	Member

Other Attendees *(staff, guests, members)*

Name	Position
Melissa Magnuson	Community Member

Attendance Notes: Tammey Crabb arrived a little late at 6:23pm. Sarah Catino was not in attendance due to travel out of state. Pastor Dave Baldukas was not in attendance. With 6 members present a quorum was reached. The meeting was conducted online via Zoom.

COMMITTEE MEETINGS

Committee	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Bylaws				

QUORUM PRESENT

YES	NO
√	

Call to Order: 6:06pm

Guest Introductions:

- Introductions of Shannon Kitka and Melissa Magnuson

Approval of Agenda: Regular Meeting Agenda for Monday, April 24, 2023

- Ann motioned to approve the agenda as written.
- Shannon seconded the motion.
- The board voted to approve the agenda as written.

Approval of Minutes: Regular Meeting Minutes for Monday, April 17, 2023

- Ann motioned to approve the minutes as written.
- Rhea seconded the motion.
- The board voted to approve the minutes as written.

Financial Report: *(None at this time)*

Committees:

- The Articles & Bylaws Committee consists of volunteers to attend including Ann Kirven, Rhea Hayes, Jill Wallace, Shannon Kitka *(reaching out to Sarah Catino for request to attend)*.
- Doodle Poll being sent out to zero in on exact scheduling for Articles and Bylaws initial meeting.

Kodiak Reentry Board of Directors Meeting Minutes: 6:00pm, April 24, 2023

Old Business:

- **Long Term Goals**
 - Fill seats for directors and officers as required by the State of Alaska for starting a nonprofit corporation.
 - Establish Articles/Bylaws Committee.
 - Complete necessary nonprofit corporation to-dos with the State of Alaska.
 - Establish 501c3 nonprofit status with the IRS.
 - Hold board elections.
 - Take board development training through Foraker Group etc.
 - Ensure the implementation of a grant funded program for reentry on Kodiak Island.
- **Legal Counsel-** Alaska Legal Services (*Tabled*)
- **Registered Agent-** (*Tabled*)
- **Start Up Funds**
 - **Idea from Coalition Meeting-** Getting EIN and bank account set up to be able to accept funds (*no soliciting*)
 - Jill Wallace spoke to Don Habager on the topic of seed funds, in which advice was presented in which a possible option would be to, in good faith, purchase an Alaska Business License for \$50.00 (one year) after which a bank account can then be established as a place to put gifted funds. Will not attempt until legal advice has been solicited.

New Business:

- **Approving new additional board members**
 - Ann motioned to approve Shannon as treasurer.
 - Elaine seconded the motion.
 - The board voted to approve Shannon as Treasurer.
- **Logo options**
 - For website build and building social media presence and also official printed materials going forward
 - Logos narrowed down to 3 options.
 - Sending the three options out to the coalition for a vote to be finalized.
- **Board Roster**
 - Proposed filling additional seats for security of the board and the conducting of future business.
 - Agreed to fill an additional 3 seats at this time, with diverse, invested community members.
 - Will attempt to reach out to Tim Putney (Kodiak Chief of Police) as one to possibly fill a seat.
- **Filing Records**
 - Ann Kirven has volunteered to keep concise records on file.

Kodiak Reentry Board of Directors Meeting Minutes: 6:00pm, April 24, 2023

- **Bylaws Questions to Consider**

- Ann Kirven has compiled a list of questions to be introduced during the sub committee focused on official bylaws.

Comments or additional info for the good of the meeting:

(No comments were provided.)

Board Training Reminder & Resources:

- National Council of Nonprofits www.councilofnonprofits.org
- Foraker Group www.forakergroup.org/resources/
- Board Source www.boardsource.org/fundamental-topics-of-nonprofit-board-service/
- Blue Avocado www.blueavacodo.org

Next Board Meeting: 6pm Monday, May 1, 2023

Adjourn: 6:53pm